

PAUL

MAISON DE QUALITÉ
FONDÉE EN 1889

Medius House 2nd Floor
63-69 New Oxford Street
London WC1A 1DG

PAUL UK – CREDIT APPLICATION FORM FOR DELIVERY SERVICE AND RESTAURANT

DELIVERY ADDRESS	
Full Trading Name	
Delivery Address	
Telephone Number	
Fax Number	
Contact Name	
E-mail Address for invoicing	

ACCESS DETAILS FOR PAUL-UK WEBSITE	
Name of authorised person	
E-mail Address of authorised person	

ACCOUNTS DEPARTMENT	
Name of Contact	
Position	

PAUL UK LIMITED
Registered in England and Wales. Registered Number:03839415
Registered Office: The Broadgate Tower, Third Floor, 20 Primrose Street, London EC2A 2RS

ACCOUNTS DEPARTMENT	
Trading Address <i>(If different from above)</i>	
Telephone Number	
Fax Number	
E-mail Address	
NATURE OF BUSINESS	
Name of Limited Company	
Registered address	
Name of Directors	
Company Registration	
Date established	

(If Limited Company)

Full Names of Partners	
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(If Partnership)

Full Name of Trader	
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(If Sole Trader)

Amount of Credit Required per Month £ _____

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BANK DETAILS	
Bank Name & Address	
Name of Account	
Sort Code	
Account Number	

TRADE REFERENCES (1)	
Company Name	
Contact Name	
Address	
Telephone Number	
E-mail	

TRADE REFERENCES (2)	
Company Name	
Contact Name	
Address	
Telephone Number	
E-mail	

Please do not forget to include:

- **Company Letter Head or Official Order**
- **Standard Terms & Conditions of Supply**

Standard Terms and Conditions of Supply

1. Payments

Payment to be made 15 days upon receipt of invoice.

Payments to be made to: Paul UK Limited
Medius House, 2nd Floor
63 – 69 New Oxford Street
London
WC1A DG

The company reserves the right to charge interest at 8% (plus Bank of England Base Rate) on overdue accounts. The Buyer shall indemnify the company against all costs and expenses (including legal costs and expenses on full indemnity basis) incurred or sustained by the Company in recovering sums due in each case without prejudice to any other rights or remedies available to the Company.

2. Title to Goods

PAUL UK supplies strictly for direct customer use and under no circumstances is our food to be re-sold to a third party or offered at subsidised or inflated rates to a third party. This restriction also applies to in-house catering arrangements where contract caterers are ordering on behalf of clients.

3. Claims

Products can be collected or delivered to the collection point nominated by you at the time of making the order. Customers may change their nominated collection point by amending their order, providing this is done before 10am for same-day lunch delivery or 3pm on the previous working day for breakfast delivery. Deliveries through a company scheme will only be made to the collection points nominated by the company.

All deliveries must be checked and signed by an authorised representative of the customer at the time of delivery. A signature will be deemed to constitute acceptance of delivery of a complete order.

If any part of an order is found to be missing (or is rejected) on delivery, the customer must inform PAUL UK Delivery Service immediately by email at pauldelivers@paul-uk.com or by calling customer service on 0845 612 0401.

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If the order is rejected because of damage, the customer will have to inform PAUL UK immediately by email at pauldelivers@paul-uk.com, and a picture of the product will be required in order to proceed with any refunds. PAUL UK may organize collection of the product(s) in question for an internal investigation.

4. Prices

The price will be set out as per our website www.paul-uk.com, and valid on the day of the order.

Price and availability information are subject to change without notice.

5. Orders

All orders must be placed through the PAUL UK website www.paul-uk.com. Username and password will be authorised by PAUL UK. If a company requires more than one user, a request must be sent by email to accountsreceivable@paul-uk.com.

The registered email address will receive a confirmation email from PAUL UK for each order placed. In the event that a customer does not receive this email, customer service at PAUL UK must be contacted.

6. Deliveries

PAUL UK delivers **Monday to Friday** between **8am and 4.30pm**. For breakfast deliveries, orders must be placed on the previous working day before 3pm. The cut-off time for same-day deliveries is 10am. All orders must be placed 3 hours before the delivery time.

Orders for 6 or more platters must be placed by 3pm on the previous working day. Special Occasion Cake orders must be placed before 12pm, 2 working days in advance.

PAUL UK can arrange weekend deliveries if required by the customer. Additional charges may apply.

PAUL UK reserves the right to invoice a delivery and handling **charge of £8** for all orders under the value of £30. There is no minimum order for pick up orders.

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7. Restaurant Services (only applicable to Tower 42 and Covent Garden)

Only nominated customer representatives may charge meals consumed in the restaurant to a customer account.

The list of nominated representatives remains at the responsibility of the customer at all times, amendments of this list will require written notification to be sent by post to: PAUL UK LTD, Medius House 2nd Floor, 63-69 New Oxford Street, London WC1A 1DG and will require up to 4 working days to take effect.

Customer representatives wishing to charge goods consumed on the site must present identification at the point of ordering goods.

8. Termination clause

Should you wish to terminate our agreement at any time, you can do so in writing with one month's notice. The Company reserves the right to extend this notice period should it involve the exclusivity of a range of products or alternatively charge the buyer for the amount of their leftover stock.

I/WE hereby apply for a credit account and agree to pay each account within 15 days of the invoice date.

I/WE hereby agree to operate my / our account in accordance with the above conditions of sale.

I/WE confirm the particulars stated overleaf are correct.

Signature: _____

Name: _____

Job Title: _____

Date: _____

On behalf of: _____

When completed, please return this form to PAUL UK, Medius House 2nd Floor, 63-69 New Oxford Street, London WC1A 1DG, TOGETHER with a SAMPLE Letterhead/Official Order.

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AUTHORIZED REPRESENTATIVES PAUL UK RESTAURANTS

(only applicable to Tower 42 and Covent Garden)

This form needs to be completed by an authorised person on behalf of the company. The list should be complete at all times as it will replace any lists previously submitted.

COMPANY NAME: _____

ACCOUNT No. _____

SHOP:

Covent Garden

Tower 42

DATE: _____

FIRST AND LAST NAME	
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____
9.	_____
10.	_____

The authorisations set forth on this form shall remain in full force and effect until PAUL UK receives written notification of a change.

Signature

Title

Print Name

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